

DRAFT

**To be confirmed at the meeting of the Board on 5 February 2025
BERKSHIRE & SOUTH BUCKINGHAMSHIRE ASA**

Minutes of the meeting of the Management Board held remotely on 12 November 2024, commencing at 2000hrs.

Present: James Glazebrook (President), Roger Penfold (Hon Secretary), Jonathan Mills (Hon Treasurer), Diane Cryer, Jenny Gray, Janet Hopkins, Bob Odell, Peter Roycroft, Emma West.

Apologies for absence were received from Peter Button, Stuart Fillingham, Roger Prior, Kristie Jarrett (Swim England South East Regional Club Development Officer).

17 MINUTES

The Minutes of the meeting held on 12 September 2024 were agreed and signed by the President as a correct record.

18 REPORTS BY DISCIPLINE MANAGERS AND OTHER APPOINTEES

In accordance with the annual programme for discipline managers and other appointees to attend meetings of the Board, reports were expected from the Masters' Manager and Interim Water Polo Manager.

The Board **RECEIVED AND NOTED** reports by Bob Odell, the Masters' Manager, and Roger Penfold, the Interim Water Polo Manager. Bob updated his report in that the Association's team had come 4th in the South East Regional round of the national Inter-County Masters' competition, the round being won by Hampshire.

19 MATTERS ARISING ON THE MINUTES

6 Matters referred by Annual Council Meeting

It was reported that Simon Redlich had stood down as a member of the Board, and that Chesham SC had proposed that Mike Ibbeson was appointed to the Board, in his stead. The Board **APPOINTED** Mike as a Member of the Board until the Annual Council meeting in 2025.

The Board **ADOPTED** the Annual Report for 2023/24, a matter deferred at the last meeting

12 National County Team Championships

Members were delighted to hear that the Association's team had won the Division 2 gala at the National County Team Championships held at Sheffield in October 2024, and thus would be promoted to Division 1 for the 2025

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competition. The Board CONGRATULATED the swimmers and their support team on their success.

Comment was made that the Association had been unable to provide a technical official for the event, and Members recalled that it had, in the past, been possible to persuade a suitably qualified parent of a team member to undertake the role.

13 Dates of meetings

The Hon Secretary reminded the Board that he had, as authorised at the last meeting, selected the following dates for meetings of the Board in 2025:

Wednesday 5 February
Thursday 3 April
Tuesday 10 June
Thursday 18 September

The Annual Council Meeting would be summoned for Wednesday 16 July 2025.

20 FINANCE

The Hon Treasurer reporting that the income and expenditure was broadly in line with the budget for 2024/25, commenting particularly on the costs associated with the team at the Inter-County competition (see Minute 19.12 above), and the development camps.

21 SWIM ENGLAND SOUTH EAST REGION

The Hon Secretary reported on matters discussed at the meeting of the Regional Management Board held on 26 October 2024. He was pleased to advise the Board that the Vice- President, Peter Roycroft, had been appointed as Vice-President of Swim England South East, and would be installed as President of the Region at the Region's Annual Council Meeting in 2025. The Board congratulated Peter.

22 CORRESPONDENCE

The Hon Secretary reported the receipt of the following correspondence of note since the last meeting, aside from the monthly club updates from the Swim England South East Region:

- Admin and Finance Co-Ordinator, Swim England South East, passing on an enquiry from Swim England Membership Services about whether the Association would be imposing a membership levy in 2025: following informal consultation between the Officers, the response "No" was sent;

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- Admin and Finance Co-Ordinator, Swim England South East, asking whether there were any objections to the affiliation of St George's Ascot SC.

The Board **APPROVED** and **CONFIRMED** the action of the Officers and expressed **NO OBJECTIONS** to the affiliation of St George's Ascot SC.

23 ANY OTHER BUSINESS

In answer to a question by Janet Hopkins, the Board was advised that, to the knowledge of the Officers, Swim Mark would not be reinstated by Swim England.

The meeting concluded at 2055 hrs.